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|  | **NIELSON, HOOVER & COMPANY****CONTRACT BOND REQUEST FORM**nasbp.org/toolkitMain Office15050 NW 79th Court, Suite 200Phone: (305) 722-2663- Fax: (305) 558-9650Web: <http://www.nielsonbonds.com>  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To:** |       |  | Today’s Date: |       |
| **From:** |       |  |
|  |
| Contractor: |       |
| Obligee *(Bond Payable To):* |       |
| Address: |       |
| Legal Project Name *(including any identifying numbers):* |
|  |       |
|  |
| Job Location: |       |
| Scope of Work: |       |
|  |
| Estimated Start Date: |       |  | Work On Hand As Of: |       $      |
| Completion Time: |       |  | Penalties/Damages: | $      |
| Special Bond Forms? | [ ]  Yes *(attach forms)* [ ]  No  |  | Retainage: |       % |  |
| Warranty Period: |       |  | Covered By Manufacturer? | [ ]  Yes [ ]  No |
| Job Breakdown: | Labor: |      % or $      | Materials: |      % or $      |
|  | Subcontracts: |      % or $      | Profit: |      % or $      |
|  |
|  | List Major Subcontractors |  | Amount |  | Sub Bonded? |
|  |       |  | $      |  | [ ]  Yes [ ]  No |
|  |       |  | $      |  | [ ]  Yes [ ]  No |
|  |       |  | $      |  | [ ]  Yes [ ]  No |
| Architect/Engineer: |       | Phone: |       |
| Special Hazards: |       |
|  |
| BID BOND INFORMATION |
| Bid Date and Time: |             |  | Estimated Bid: | $      |
| Bid Bond Amount: |     % | or | $      |  | Bid Opening Location: |       |
|  |
| BID RESULTS |
| Low Bidder: |       | Bid Amount: | $      |
| 2nd Bidder: |       | Bid Amount: | $      |
| 3rd Bidder: |       | Bid Amount: | $      |
| Do you expect to be awarded the contract? | [ ]  Yes [ ]  No |
| Comments: |       |
|  |
| PERFORMANCE & PAYMENT BOND INFORMATION |
| Contract Date: |       |  | Contract Amount: | $      |
| Performance Bond Amt: |     % | Payment Bond Amt: |     % | Number of Executed Sets: |       |
| Please include a certificate of insurance with the bond: | [ ]  Yes *(attach requirements)* [ ]  No |
|  |
| NOTE: Please attach a copy of the bid specs or contract. Failure may result in the delay of delivery of the bond. |